

**Summary of Recommendations:-**

- a) **The appropriate levels of Basic Allowance and Special Responsibility Allowances for 2017 / 2018 are as set out on page 10 of the report.**
- b) **The Special Responsibility Allowance for the role of Deputy Cabinet Member be backdated to the date of the formal commencement of the role, subject to Member's approval of the recommended Special Responsibility Allowance. The backdating of allowances is in Accordance with The Local Authorities (Members' Allowances) (England) Regulations 2003 (Para. 30) that states "Where a Councillor takes on duties entitling them to a different level of allowances, the new level of allowances may be applied retrospectively to the time at which the circumstances changed".**
- c) **The Dependants' Carers' Allowance should be introduced and prioritised as basic and specialist care.**
- d) **The appropriate amounts for travel should be reimbursed at the Inland Revenue (HMRC) allowed rates and any subsistence rates should be in accordance with those of Officers.**
- e) **Index linking for the Allowances should be at the same rate as that applied to staff salaries for the year 2017 / 2018 for a maximum of four years.**